

## Travel and Per Diem Allowances

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### Policy:

The Larry A. Ryle High School Athletic Department shall maintain an equitable policy to provide guidelines and procedures for the travel and per diem of student-athletes.

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### Policy Statement:

All Athletic travel and per diem of student athletes shall be governed by the following criteria:

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- The Athletic Department will not provide monies for the purchase of meals/hotels/buses during the regular season. Teams wishing to use these services must raise the money needed to offset costs.
- In the event that a team or individual makes the state tournament in their sport, the athletic department will purchase one meal during the team's or individual's stay at the state contest. Meal money allocated for any team shall be \$12.00 per athlete/coach. Individual players for individual sports (golf, cross country, track etc.) will receive an allocation of \$15.00 per athlete/coach.
- Meals purchased by the Raider Athletic Club for athletes must equitably allocate the same amount of money for each meal for boys and girls. Money amounts for each meal must be the same for girls and boys of similar sports. (I.e. basketball, baseball, softball etc.)
- In the event that a team or individual makes the state tournament in their sport, the athletic department will pay for hotel expenses. (when funds are available) Teams and individuals will use the KHSAA preferred hotel. The Athletic Director along with the coach will decide if it is needed for the team or individual players to stay overnight. Money amounts for each room must be the same for girls and boys.
- Hotel rooms purchased by the Raider Athletic Club for athletes must equitably allocate the same amount of money for each room for boys and girls. Money amounts for each

room must be the same for girls and boys of similar sports. (Basketball, cross country, soccer etc.)

- Male and Female sports shall be given equitable travel opportunities for regular season games and tournaments, post season tournaments etc. Each sports team/organization must budget transportation costs accordingly for their respective program. The Athletic Department will fund transportation costs for the state tournament when funds are available.
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- Overnight/Out of state trips must be approved by the principal, superintendent and or Board of Education. A field trip request form must be filled out by head coach and submitted to the principal.
- Any program that wishes to utilize a Common Carrier Transportation Service must get prior approval from the Board of Education. A field trip request form must be filled out by the head coach and signed by the principal. Also, the Boone County Board of Education must approve the field trip. This request should be submitted to the Superintendent's office by noon at least (11) working days prior to next board meeting. **Board meetings are held the second Thursday of the month.**
- If buses are utilized for athletic events, all student-athletes shall ride the bus to the scheduled event. All student-athletes travelling by bus to school sponsored activities must return to the school on the same bus unless the parent or legal guardian personally addresses the coach or other supervisory school authority and takes custody of their child. The coach must get a written note and signature for this to happen.
- **Private transportation to athletic contests can only be used if the following guidelines are met- an auto insurance affidavit must be on file with coach and central office verifying the required insurance coverage, under no circumstance can a student transport another student to a game.**